Daily Tailgate & Field Level Risk Assessment

Drywall · 44 items to review · 8 common tasks with hazards and controls

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Company _____ Project _____

Date _____ Supervisor / foreman _____

Workers on site _____ Weather _____

DAILY WORK SCOPE

PROJECT CONCERNS AND CONTROLS

Other trades, deliveries, lane closures, overhead work, anything new on site today.

ITEMS REVIEWED

Tick what applies today and was reviewed with the crew. Leave blank what does not apply.

Permits & PPE

- ☐ Hot Work Permit
- ☐ Eye Protection (safety glasses)
- ☐ Hearing Protection
- ☐ Hard Hat & Safety Boots
- ☐ Task-Appropriate Gloves
- ☐ Fit-Tested Respirator
- ☐ High-Visibility Apparel

Work Surfaces & Equipment

- ☐ Uneven or Slippery Surfaces
- ☐ Mobile Equipment in Area
- ☐ Ladders Inspected & Secured
- ☐ Stilts Inspected & Floor Clear
- ☐ Material Storage & Securement
- ☐ Lift / Machine Pre-Use Inspection Before Use
- ☐ Bakers Inspected & Casters Locked
- ☐ Other Trades Working Above / Below

Drywall & Site Conditions

- ☐ Silica Controls for Drilling Concrete
- ☐ Manual Material Handling
- ☐ Overhead Hazards
- ☐ Sanding Dust — Vacuum Sanding, No Dry Sweeping
- ☐ Sharp Edges & Protruding Objects
- ☐ Housekeeping Maintained

Fall Protection

- ☐ Guardrails in Place
- ☐ Floor & Roof Openings Covered or Guarded
- ☐ Fall Arrest — Harness, Lanyard / SRL & Anchor
- ☐ Fall Protection Plan Reviewed for Today
- ☐ Toe Boards in Place
- ☐ Fall Restraint System
- ☐ Harness & Lanyard Inspected Before Use

Drywall Work Checks

- ☐ Powder-Actuated Tool — Qualified Operator
- ☐ Area Below Overhead Work Kept Clear
- ☐ SDS Reviewed for Primers / Sealants
- ☐ Working Alone — Check-In Procedure Set
- ☐ Penetrations Labelled & Photographed
- ☐ Services in Walls Isolated & Confirmed
- ☐ Services Located Before Drilling / Shooting
- ☐ Panel Lift / Board Cart for Sheets
- ☐ Hoarding Secured, Heaters & CO Monitor
- ☐ Listed Firestop System on Hand
- ☐ Hazmat Survey Seen & Area Cleared in Writing
- ☐ Occupied Areas — Containment & Signs Up

Emergency Preparedness

- ☐ Muster Point & Emergency Exits Reviewed
- ☐ First Aid Attendant & Kit Location Known
- ☐ Fire Extinguisher Location Known
- ☐ Site Address / Emergency Number Known

FIELD LEVEL RISK ASSESSMENT

One row per task today. The pages at the back list common drywall tasks with their hazards and controls. Copy what fits.

#	TASK	HAZARDS	CONTROLS	RISK
1				L M H
2				L M H
3				L M H
4				L M H
5				L M H
6				L M H

CREW SIGN-IN

By signing, each worker confirms this tailgate was reviewed with them.

#	NAME	SIGNATURE	IN	OUT
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				

First aid attendant on site today _____ Muster point _____

SUPERVISOR SIGN-OFF

I certify that I have reviewed this assessment with each crew member, and that the work will follow the company safety program and the applicable health and safety regulations.

Name _____ Signature _____ Date _____

Rather fill this on the phone? Ordinex has this same drywall tailgate built in. The foreman fills and signs it on site, even with no signal, and the office gets the PDF with your logo. Try it free for 14 days: **ordinex.ca**

COMMON DRYWALL TASKS — HAZARDS AND CONTROLS

8 tasks from the Ordinex Drywall pack. Pick the tasks you do today and copy them into the risk assessment above.

TASK	RISK	HAZARDS	CONTROLS
Working from benches / baker scaffold	High	Fall from Heights, Use of Scaffolds	Set up per the manufacturer with all braces and pins in, inspected before use each shift, casters locked, platform fully decked and at least 50 cm (20 in) wide, guardrails on where required, climb inside the end frame or use the platform hatch, never move it with anyone on it, no ladders, buckets or boxes on the platform, outriggers or tie-in when taller than 3 times the smaller base
Operating a MEWP (scissor / boom lift)	High	Operating Equipment, Fall from Heights, Caught In / Between	Trained on this lift type, pre-use check logged on the MEWP Daily Log, gate or chain closed, stay inside the guardrails, harness tied to the platform anchor (scissor lift exempt only on firm, level ground with every guardrail and chain in place), watch crush points at the deck, ducts and beams, check the floor for openings, edges and soft spots before driving
Material handling / Moving materials on site	Low	Overexertion / Strains, Slips / Trips Possible, Pinch Points	Proper lifting techniques, team lift for heavy items, clear travel paths, gloves
Working with power tools	Medium	Working with Power Tools, Exposure to Dust, Noise Exposure	Guards in place, inspect tools before use, safety glasses, hearing protection, dust control
Housekeeping / Cleanup	Low	Exposure to Dust, Silica Exposure, Slips / Trips Possible	Wet sweep or HEPA vacuum — no dry sweeping or compressed air, respirator where silica is present, keep walkways clear
Working from ladder	Medium	Working from Ladder, Fall from Heights, Slips / Trips Possible	Inspect ladder before use, maintain 3-point contact, secure / tie off the ladder, level footing, do not overreach
Shooting or screwing track to concrete	High	Fastener Puncture / Ricochet, Working with Power Tools, Noise Exposure, Silica Exposure	Qualified operator only, tool and load matched to the base material per the manufacturer, test fire first, no fastening into brittle or very hard material or near edges, services located first, nobody behind a thin base, shroud + HEPA vacuum when drilling for concrete screws, safety glasses and hearing protection
Drilling concrete for anchors / hangers	Medium	Silica Exposure, Exposure to Dust, Working with Power Tools, Noise Exposure	Shroud + HEPA vacuum on the drill per the silica exposure control plan, respirator where the plan requires it, goggles when drilling overhead, hearing protection, services located first, HEPA clean-up, no dry sweeping

21 more drywall tasks are in the app. The Ordinex Drywall pack has 29 tasks with hazards, risk level and controls, ready on the foreman's phone. The crew picks today's tasks and the controls fill in by themselves. Free for 14 days, no credit card: ordinex.ca

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