



PROJECT

NG-2601 - Riverside
Community Centre

CREATED

Jul 30, 2026, 06:42 p.m.

DATE

2026-07-28

ADDRESS

400 Industrial Way,
Calgary, AB T2G 4B9

FOREMAN

Daniel Okafor

PHONE

(403) 555-0142

WORKERS ON SITE

9

DAILY WORK SCOPE

SUMMARY OF DAILY TASKS

Continue block on the Level 3 north and east elevations, bays 4 through 9. Two crews: laying crew on the scaffold, mixing and material handling at grade. Telehandler moving pallets from the laydown to the hoist deck between 07:30 and 09:00. Grout lift on the east core after lunch, pending the engineer sign-off on the rebar.

PROJECT CONCERNS AND CONTROLS

CONCERNS

The GC has a concrete pour on the deck above bay 6 starting at 10:00 - overhead exposure, that bay is closed to our crew until the pour is topped and the deck is swept. Lane closure on the north side means deliveries come through the east gate only; spotter required for every truck movement.

ITEMS REVIEWED

Permits & PPE

- ☐ Hot Work Permit
- ☐ Confined Space Entry
- ☒ Lock Out / Tag Out
- ☒ Task-Appropriate Gloves

Work Surfaces & Equipment

- ☒ Uneven or Slippery Surfaces
- ☒ Mobile Equipment in Area
- ☒ Spotters Required
- ☒ Telehandler / Forklift Inspected

Site Conditions

- ☒ Dust / Silica Exposure (cutting, grinding)
- ☒ Manual Material Handling
- ☐ Sharp Edges & Protruding Objects

Fall Protection

- ☒ Guardrails in Place
- ☒ Toe Boards in Place
- ☒ Full Body Harness Required

- ☒ Eye Protection (safety glasses)
- ☒ Respirator / Dust Mask
- ☒ Hard Hat & Safety Boots

- ☐ Ladders in Use & Secured
- ☒ Material Storage & Securement
- ☒ Scaffold Inspected & Tagged

- ☒ Overhead Hazards
- ☐ Adverse Weather Conditions
- ☒ Housekeeping Maintained

- ☒ Lanyard / Retractable
- ☒ Daily Inspections
- ☐ Fall Restraint System

■ FIELD LEVEL RISK ASSESSMENT

TASK 1 Laying block from the scaffold platform - Level 3 north

MEDIUM

HAZARDS	CORRECTIVE ACTIONS
- Fall from height - Falling objects onto workers below - Manual material handling - Uneven or unstable platform	Scaffold inspected and green-tagged before shift; guardrails and toe boards in place on every bay; harness and lanyard tied off when working outside the guardrail; area below barricaded and signed; team lift for anything over 20 kg.

TASK 2 Cutting block with the wet saw at grade

HIGH

HAZARDS	CORRECTIVE ACTIONS
- Silica dust exposure - Noise exposure - Contact with the blade - Slips on wet ground	Wet cutting with the water feed running at all times; half-mask respirator with P100 cartridges; hearing protection; blade guard in place and inspected; cutting station kept clear and squeegeed every two hours.

TASK 3 Telehandler moving pallets to the hoist deck

MEDIUM

HAZARDS	CORRECTIVE ACTIONS
- Struck by mobile equipment - Load swing / dropped load - Equipment blind spots - Pinch points	Pre-use inspection completed and on file; dedicated spotter with radio for every travel movement; travel route coned off and pedestrians excluded; loads banded and never carried over a worker.

TASK 4 Grout lift on the east core

LOW

HAZARDS	CORRECTIVE ACTIONS
- Chemical contact with wet grout - Blowout of the grouted cell - Manual handling of the grout hose	Gloves, eye protection and long sleeves; cells inspected and cleaned out before the lift; lift height limited per the spec; two workers on the hose at all times.

■ DAILY CLOSE OUT / CLEAN UP

Were there any incidents to report?	☐ Yes	☒ No
Was anyone injured today?	☐ Yes	☒ No
Waste containers sealed, labeled and dated?	☒ Yes	☐ No
Tools / equipment removed from task location?	☒ Yes	☐ No

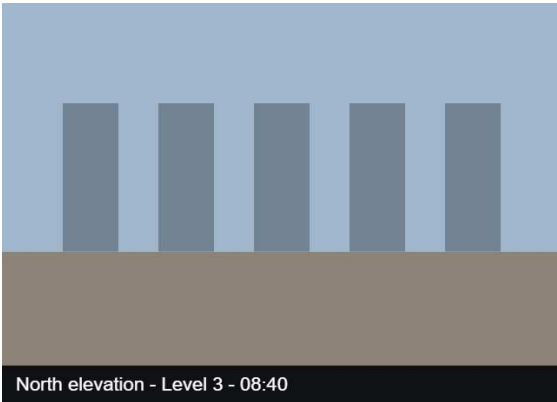
■ CREW SIGN-IN

1	In: 07:00 Out: 15:30 Daniel Okafor		SIGNATURE
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CREW SIGN-IN (CONT.)

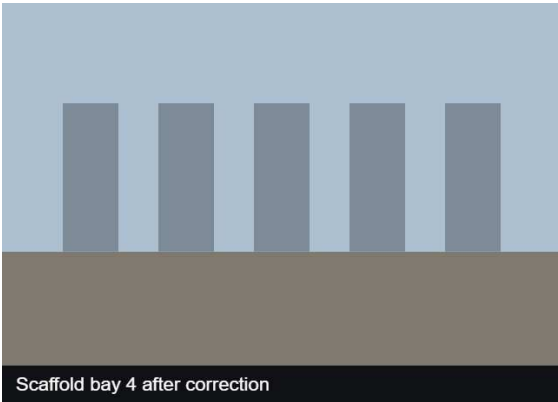
2	In: 07:00 Out: 15:30 Marie-Claude Tremblay		SIGNATURE
3	In: 07:00 Out: 15:30 Ravi Sandhu		SIGNATURE
4	In: 07:15 Out: 15:30 Tomasz Bielak		SIGNATURE
5	In: 07:00 Out: 12:00 Grace Whitefeather		SIGNATURE

PHOTOS



North elevation - Level 3 - 08:40

Photo 1



Scaffold bay 4 after correction

Photo 2

SUPERVISOR SIGN OFF

Certification — I certify that I have reviewed this questionnaire with each crew member and am complying with the guidelines outlined by Northgate Masonry and applicable health and safety regulations.

SIGNED BY
Daniel Okafor — Supervisor

SIGNATURE


2026-07-28